

COMPLIANCE & QUALITY ASSURANCE

PURPOSE To ensure care and documentation meet regulatory standards, and drive continuous improvement across care delivery and operations.

DIRECTIONS For each metric, assign an owner and set a goal. The owner will be the person for ensuring the item is recorded each week - but that doesn't mean they are necessarily responsible for hitting the goal.

The goal should be set based on your organization's objectives and what you need to do each week to achieve them.

METRIC	OWNER	WEEKLY GOAL	ACTUAL
Audit Pass Rate			
Documentation Error Rate			
Mandatory Training Compliance			
Corrective Action Completion Time			

